



## Monash University Student Association

### Monash University Student Association

### Monash Student Council (MSC)

### 4<sup>th</sup> Council Meeting Minutes

Date: 28th April 2017

Time: 9:33 pm

Venue: Classroom 6303

The following members of the council were present, constituting a quorum:

#### Voting Members

President:	Janesh Nathan
Vice President:	Vandana M Suresh Kumar Ratnani
General Secretary:	Priyanka A. Subramaniam
Treasurer:	Tew Chung Yeak, Brandon
Head of Clubs & Societies:	Cheong Wei Yang
MUISS President:	S. M. Mohsin Ali
Activities Chairperson:	Tan Yu Shen, Franklin
Welfare Officers:	Shaun Prakesh Stanley
Publicity Officers:	Shaun Tan Kien Seng
Wom*n's Officers:	Jasmine Ridwan Abdullah Gomez
School of Arts and Social Science Representatives:	Jaryl Phua Chong Ern Samantha Tan Mei Lynn
School of Business Representatives:	Nur Addina Kharmizi
School of Engineering Representatives:	Terry Lee Loh Jun Mann
School of IT Representatives:	Nelson Wong Wei Han Nur Hidayah Binte Azhar





## Monash University Student Association

School of Science  
Representatives:

Jasvin Singh Cheema  
Soo Suen Tan, Florence

School of Medicine and Health  
Sciences' Representatives:

[Proxy] Nixon Chan Li Ting  
Chong Tze Lin

School of Pharmacy  
Representatives:

Sean Liew Jia Xen  
Yap Wuan Shuen, Serene

### **Non-Voting Members**

Assistant Vice President:

Sharmila Lim Yen

Treasurer:

Michelle Lee Wai Lim

Head of Clubs & Societies:

Lai Kai Bin

Welfare Officer:

Mohak Nanik Bhambhani

Wom\*n's Officer:

Hannah Reshma Jambunathan

Editors:

Samuel Goh  
Andrew Peter Lim  
Calvin Christopher Willims Fernandez  
See Pei Er, Tiffany

### **Absent (With Apology)**

Publicity Officer:

Charmaine Yeo Shern Li

School of Business  
Representative:

Pang Kai Teng

School of Medicine and Health  
Sciences' Representative:

Woo Ejuin

### **Absent (Without Apology)**

-





## Monash University Student Association

### **Meeting Chairperson**

Janesh Nathan

### **MUSA Advisor**

Mr. Zebba Chung

### **Student Experience**

Mr. Selwyn Ng

### **Student Representatives**

Nafisa Mehrab	School of Business
Nahar Shah	School of Arts and Social Sciences
Thian Yao Fu	School of Science
Rafid	School of Engineering
Himakshi	School of Business
Kimberly	School of Business
Simran Kumar	School of Business
Ruhielan	School of Business
Gan Mee San	School of Engineering
Dhriti Patel	School of Business
Chelsea Teoh	School of Arts and Social Sciences
Tania	School of Business
Erni	School of Arts and Social Sciences
Ewaldo	School of Information Technology
Aaron	School of Business

#### **1. Acceptance of Apology and Proxy Letter**

1.1 Ejuin Woo is unable to attend today's meeting as he has a rural visit to Segamat from 24<sup>th</sup> April to 4<sup>th</sup> May. He grants his voting right to Nixon Chan Ti Ling.

1.2 Charmaine Yeo Shern Li is unable to attend today's meeting as she is serving in church and has to be there at 5pm.

#### **Motion #1: Acceptance of Apology and Proxy Letter**

**Accepted by: Jaryl Phua**

**Seconded by: Andrew Peter Lim**



## Monash University Student Association

### 2. Acceptance of 3<sup>rd</sup> MSC Meeting Minutes

#### **Motion #2: Acceptance of 3<sup>rd</sup> MSC Meeting Minutes**

**Accepted by: Michelle Lee**

**Seconded by: Andrew Peter Lim**

### 3. 2017 Office Bearer's Report

#### 3.1 President's Report

##### 3.1.1. Insurance details

3.1.1.1. New insurance template has been sent to all MUSA members.

3.1.1.2. Insurance must be applied for any student event which are beyond the area of Bandar Sunway but only limited to Peninsular Malaysia.

3.1.1.3. Completed insurance template is to be submitted to the Mr. President at least 1 week prior to the event.

##### 3.1.2. Event and budget timelines

3.1.2.1. All MUSA members are reminded to adhere to the EMR timelines in order to not risk the event/budget being rejected.

3.1.2.2. There should not be any hard copy submitted

3.1.2.3. The budget proposal has to be submitted 3 weeks in advance to the treasurer.

##### 3.1.3 Streamlined communication with the campus

3.1.3.1. There have been issues with regards to the communication channels between MUSA members and the University.

3.1.3.2. This is to reiterate that the first point of contact is the MUSA President so that Mr. President is able to assist any department should they need help with regards to communicating with the University.

3.1.3.3. Should there be any need to contact the university side, that will be Mr. Zebba or Mr. Selwyn.

3.1.3.4 Do not go to any other unit in the university without going through Mr. President and Mr Zebba.

##### 3.1.4 CIMB Be\$MART programme

3.1.4.1 2-day fully funded workshop by CIMB Foundation.

3.1.4.2 Activities and simulations to promote financial literacy and financial skills among undergraduates.

3.1.4.3 Well performing participants will win prizes, one of them being a Private Retirement Scheme, therefore only for Malaysians.

3.1.4.4 Program will take place between the 20<sup>th</sup> to the 21<sup>st</sup> of May 2017.

3.1.4.5 Certificates will be provided.

3.1.4.6 60 participants from Monash.





## Monash University Student Association

### **3.1.5 Certificates**

3.1.5.1 MUSA certificates have already received positive feedback and are ready to be issued.

3.1.5.2 However, to avoid miscommunication between the issuance of certificates from MUSA and the University, it is proposed that this new reform to be tabled at the Student Services Committee which will only be held in August.

3.1.5.3 Hence, Mr. President together with the University have agreed that for 2017, we will remain use the Monash University certificates due to the time constraints.

3.1.5.4 Certificates will be issued only for MUSA members, MUSA sub-committee members, committee members of clubs/societies.

3.1.5.5 There will be no certificates issued for event helpers.

3.1.5.6 Terry questioned: But from previous discussion, at least MUSA subcoms will have Monash certs not MUSA. Subcomms are working equally as hard with the heads. Previous discussion ended with subcomms being evaluated through report cards to judge if they are worthy to get Monash certs.

Mr. President will double check.

3.1.5.7 Vandana questioned the sensibility of MUVVP receiving MUSA certificates Mr. President added that in the future, it may come out on our transcript form rather than a cert to minimize dilution of the certificates.

3.1.5.8 Terry mentioned that there could be a difference for the Monash cert and MUSA certs if we were to improve the value of Monash certificate.

3.1.5.9 Will Orientation Buddies get certificates? Students asked if they sign up in July, when will they be able to get the certificates. Mr. President mentions that Buddies are under the university. Issuance of certificates for them are subject to the University's conditions. As for clubs, the certificate is only to be issued once an individual serves the club for one whole year. Some terms start in July and some from January.

### **3.1.6 MUSA Subcommittee**

3.1.6.1 Total of 131 subcommittee members:

Vice President	6
General Secretary	4
Treasurer	5
Monash University International Student Services	14
Activities Chairperson	21
Welfare Officer	5
Women's Officer	5
Publicity Officer	4
Editors	20
School of Business	10
School of Engineering	7
School of Pharmacy	10
School of Medicine and Health Sciences	5
School of Science	5
School of Information Technology	5
School of Arts and Social Sciences	5





## Monash University Student Association

3.1.6.2 To qualify for a certificate at the end of the year, each of the 131 subcommittee members must contribute fairly and justifiably to MUSA 2017.

3.1.6.3 Mohak has created Google Spreadsheet for the heads of each department to fill in.

3.1.6.4 So the procedure is as follows:

3.1.6.4.1 MUSA member who is organizing the event posts on the MUSA Official WhatsApp group to request for help

3.1.6.4.2 Other MUSA members have to speak to their subcommittee members and get the names of subcommittee members which can assist.

3.1.6.4.3 Heads of each department fills in the spreadsheet accordingly.

3.1.6.5 MUSA members are to communicate fast to their subcommittee members that each subcommittee member need to contribute fairly to MUSA.

3.1.6.6 At the end of the year, each MUSA member is to complete and submit a report to which will state the reasons that support/do not support the issuing of certificates to the subcommittee members.

3.1.6.7 The report must be supported by the spreadsheet data.

3.1.6.8 C&S Division questioned: Can I open the Monash Cup helpers to non-subcomms if there aren't enough subcoms who know at least 3-4 games? Mr. President advised to ask subcoms first, if not many know a minimum of 3-4 games and are interested in taking part in the games, the Division can open to other students.

3.1.6.9 Mr. President stressed that departmental meetings are for three reason: to review what happened last two weeks, current, and next two weeks and how MUSA can become better. However, not many departments scheduled meetings with Mr. President. Mr. President also stresses that if departments do not attend nor schedule these meetings, decisions will be made and those not satisfied with the decision will have to learn to understand the circumstances. Committee members responded that communication should be two-ways. Mr. President agrees and promises to try and approach office bearers in their offices too to break the barrier and create a healthier relationship.

### **3.1.7 Addressing seat hogging issue**

3.1.7.1 Mr. President is discussing with Ms Sara Kuhn on a campaign to emphasize that seat hogging is not good.

3.1.7.2 Sunway University has recently conducted their "Anti-Hogging Campaign"

3.1.7.3 Mr. President is in touch with Sunway's President to discuss the effectiveness of the campaign in order to be able to implement a successful campaign here on campus.

### **3.1.8 MUSA FORUM updates**

3.1.8.1 The first FORUM was conducted on the 12<sup>th</sup> of March 2017 which was organized by the Vice President department.

3.1.8.2 Concerns were raised and noted down accordingly.

3.1.8.3 Main issues raised were parking, food options and their prices, structural improvements needed and library seat hogging.



## Monash University Student Association

3.1.8.4 General issues have been raised to the University and have been looked into.

3.1.8.5 Summary of the issues will be forwarded to the respective MUSA members to discuss and to be put forth in the respective committees that they sit in.

3.1.8.6 Ejuin suggested a Google Form with regards to collective feedback from students in addition to the MUSA FORUM.

3.1.8.7 Mr. President will be discussing with Ejuin further with regards to the initiative.

### **3.1.9 Amended Constitution**

3.1.9.1 As promised, the General Secretary has updated the MUSA Constitution to date.

3.1.9.2 Previous MUSAs have run motions to amend certain parts of the Constitution, however most of the amendments that were approved by previous MSCs were not changed in the Constitution itself.

3.1.9.3 General Secretary department has reviewed all the MSC meeting minutes and amended it respectively.

3.1.9.4 The General Secretary and Mr. President have identified areas that are to be amended further which will be brought up in subsequent MSC for vote.

3.1.9.5 This is to ensure that the Constitution is relevant, fair and just.

3.1.9.6 Constitutions are not operation tools.

### **3.1.10 Restructuring**

3.1.10.1 Mr. President has been constantly reviewing, analyzing and innovating ways to make the council better though nothing has been implement across the board involving all the portfolios.

3.1.10.2 There will be a discussion soon with regards to the restructuring which will affect all MUSA members including Mr. President in different ways.

3.1.10.3 Jaryl mentioned that the air-conditioning in MUSA office still shuts off at 11pm. Mr. President mentioned that approval is still pending for operation from 8am-12am.

3.1.10.4 Electronic lock has stopped working for 2 weeks. Security to look into this matter.

### **Motion #3: MSC to accept President's report**

**Accepted by: Jasvin Singh Cheema**

**Seconded by: Vandana Ratnani**

## **3.2 Activities Chairperson's Report**

### **3.2.1 Resignation of one of the Activities Chairperson**

3.2.1.1 One half of the Activities Chairpersons has handed in her resignation letter, which is Akanksha Mehta.

3.2.1.2 Reason for her resignation is personal.

3.2.1.3 Other Activities Chairperson is more than capable of taking over the





## Monash University Student Association

department, worry not.

3.2.1.4 Discussed with the MUSA President and decided that the Activities Advisory Committee (AAC) shall take over responsibilities.

### **3.2.2 Orientation Bash (March 2017)**

3.2.2.1 Group of first year students and MUSA Members went to Outbac Broga on March 4th.

3.2.2.2 253 people had signed up for Orientation Bash, with the cap being 252 people.

3.2.2.3 Were required to pay RM50, with RM30 as a deposit and RM20 as revenue.

3.2.2.4 Approximately 210 participants were present at Outbac Broga, not including the MUSA Members.

3.2.2.5 Participants received more injuries this year compared to last year possibly due to the change in the activities there.

### **3.2.3 MUSA Day (March 2017)**

3.2.3.1 There were approximately 22 teams from all 7 schools that participated in MUSA Day.

3.2.3.2 Many thanks to the departments for making and implementing their own station games.

3.2.3.3 Winners for this semester's MUSA Day was Engineering.

### **3.2.4 Discover Monash**

3.2.4.1 Helped out Vice Presidents with organizing and having a treasure hunt for the future prospective Monashians.

3.2.4.2 Turnout was better than expected.

### **3.2.5 RUN!**

3.2.5.1 Due to very poor planning, the department has no choice but to postpone the RUN! to the next semester which is tentatively August 12th.

3.2.5.2 Reason being is that as this event has not been done in awhile, there were many aspects that were not taken into consideration, such as the permits.

3.2.5.3 Learned from this, and have begun preparations for the RUN!, which is a new event for next sem.

3.2.5.4 Will be in the form of amazing race.

### **3.2.6 Implementation of Department heads and Sub-committee's as Buddies for July Intake**

3.2.6.1 As O-Week for the March Intake 2017 was logistically a huge mess, the Activities Department propose that we use Sub-committee's as Buddies for July Intake.

3.2.6.2 The huge number of students by Business and Engineering schools have been taken into consideration and we believe that there are enough MUSA members for both schools.

3.2.6.3 Jasvin questioned: What if international students are unable to come back? Subcomms are to be told beforehand.



## Monash University Student Association

**Motion #4: For MSC to only allow MUSA subcomms to be buddies for orientation for July 2017**

**For: 9**

**Against: 6**

**Abstain: 6**

**Motion is carried.**

**Motion #5: MSC to accept Activity Chairperson's report**

**Accepted by: Michelle Lee**

**Seconded by: Serene Yap**

### 3.3 Wom\*n's Officers' Report

#### 3.3.1 Sadie Hawkins Dance



*Girls, time to pluck up the courage and  
ask your best boy to accompany you.*

*Also for girls who love boys who love boys who love girls who love girls!*

**APRIL 8th 2017**  
**8:00 PM - 12:00 AM**  
*Ruang, Sunway Jaya*

For further information,  
contact 032 496 4970 | 032 321 3776  
-musa@monash.edu.my-

Limited tickets available!  
RM20 for Monashians  
RM25 for Non-Monashians

Dress code: Semi-formal

Students of all genders, sexualities,  
and shapes are welcome!

3.3.1.1 Premise of the Sadie Hawkins dance is that females ask males to be their date. We hope to reverse traditional gender roles through a relatively fun-filled initiative which involves students of all genders and sexualities.





## Monash University Student Association

- 3.3.1.2 Promotional Video - A promotional video was posted up on the MUSA Facebook page. It got a total of 7.3k views.
- 3.3.1.3 Ticket Sales - Ticket sales lasted for a week (31/03 – 7/04). We sold a total of 161 tickets, and collected a revenue of RM 3320.
- 3.3.1.4 With the help of 10 student helpers, we managed to set up the event in the span of 2-3 hours.
- 3.3.1.5 Emcees for the dance were Asyraf Nasir and Yodhin Kumar, both students of Monash.
- 3.3.1.6 Registration started at 8pm. We also made sure to check with students with regards to whether they were comfortable with their photos being posted on social media platforms. To those who were not, we gave out stickers to them which served as indicators to both the editorial team as well as the students at the dance.
- 3.3.1.7 While we originally planned to start the dance proper at 8.45, we only managed to kick it off at 9.15 due to the fact that majority of the people at the dance were still eating, and that quite a number of students had yet to turn up.
- 3.3.1.8 However so, the emcees managed to warm the crowd up by conversing with them. We also made it a point for the emcees to announce that any sort of discrimination or hate speech pertaining to anyone at the dance would not be tolerated at all. This was then followed by a dance-off, which was successful in capturing the students' attention and keeping them entertained.
- 3.3.1.9 After which, Norman Harsono and Christeen David from the Monash Dance Club enlightened everyone at the dance with a Swing Dance lesson, which was very well-received.
- 3.3.1.10 The night then ended with a short prize-giving ceremony for 'Best Dressed Individuals', 'Best Dressed Couple', 'Best Dance Proposal' and 'Best Dancers'.
- 3.3.1.11 **Outcome:** A total of 144 students turned up for the dance.
- 3.3.1.12 **Remark(s):** While we did experience several hiccups (i.e. Running out of drinks, Getting people into the dance hall at certain times), the dance was still very much a success.

### **Motion #6: MSC to accept Wom\*n's Officers' Report**

**Accepted by: Vandana Ratnani**

**Seconded by: Brandon Tew**

## **3.4 School of Medicine and Health Sciences Representative's Report**

### **3.4.1 Movie Night Semester 1**

- 3.4.1.1 14<sup>th</sup> April 2017 8.30pm for Fast and Furious 8.
- 3.4.1.2 70 tickets were bought and sold both to MUSA subcommittees and students.
- 3.4.1.3 Didn't had the chance to take a photo as people left straight after the movie.



## Monash University Student Association

### **3.4.2 Toastmasters Presentation Workshop**

3.4.2.1 15<sup>th</sup> April 2017 9.00am to 3.00pm

3.4.2.2 Collaborated with Toastmasters Club - They are mainly involved in inviting the speakers together with organizing the itinerary of the whole event.

3.4.2.3 Targeted 40 people, but only 19 registered and around 16 came which is mainly due to the early Saturday morning timing.

3.4.2.4 However, those who attended the whole workshop thought that it was helpful.

3.4.2.5 Initially there was 2, but after that it became 3 speakers who came and discuss about the following expects of a presentation:

3.4.2.5.1 Speech organization

3.4.2.5.2 Business pitching

3.4.2.5.3 Body languages





## Monash University Student Association

### **3.4.3 Oasis Place Visit**

- 3.4.3.1 18<sup>th</sup> April 2017 9.00am to 1.00pm
- 3.4.3.2 Collaborated with SPIN
- 3.4.3.3 44 people registered and paid deposit but only 38 turned up
- 3.4.3.4 Participants gave positive feedback

### **Motion #7: MSC to accept School of Medicine and Health Sciences Representative's Report**

**Accepted by: Jaryl Phua**

**Seconded by: Andrew Peter Lim**

### **3.5 School of Science Representatives' Report**

#### **3.5.1 Industrial trip to Heineken Malaysia Berhad**

- 3.5.1.1 An industrial trip to Heineken Malaysia berhad was organized for the students of the School of Science.
- 3.5.1.2 Responses for the trip were collected through a google form, and places for participants were secured on a “first-pay-first-serve” basis.
- 3.5.1.3 A total of 25 students successfully signed up for the trip, 24 students showed up.
- 3.5.1.4 Students were given a brief history on the production and manufacturing of beer, and were taken on a tour around the brewery.
- 3.5.1.5 The tour ended with a beer-tasting session, courtesy of Heineken Malaysia Berhad.
- 3.5.1.6 The trip was well received, with students providing good reviews about the overall trip.





## Monash University Student Association

### **3.5.2 SSLC Meeting**

3.5.2.1 A SSLC meeting was held on the 10<sup>th</sup> of April 2017.

3.5.2.2 The panel present was comprised of the School of Science SSLC committee, Prof. Steven Langford, Prof. Emily Goh, Dr. Choo, Dr. Siow and Prof. Song.

3.5.2.3 The main issues discussed were regarding the shortage of laboratory equipment in the undergraduate science labs, with PowerLab programs being emphasized on.

3.5.2.4 The issue of having a shortage of laboratory demonstrators was also discussed.

3.5.2.5 Positive comments were received regarding Food Science and Technology units.

**Motion #8: MSC to accept School of Sciences Representative's Report**

**Accepted by: Franklin Tan**

**Seconded by: Samantha Tan**

*Meeting adjourned at 11:04pm*

Prepared by

Priyanka A. Subramaniam

General Secretary

Monash University Student Association

