



## Monash University Student Association

### *Monash University Student Association*

### *6<sup>th</sup> MSC Meeting 2017*

### *Meeting Minutes*

Date: 4<sup>th</sup> August 2017

Time: 6.15pm

Venue: MUSA Office, Monash Sports Centre

The following members of the council were present, constituting a quorum:

#### **Voting Members**

President:	Janesh Nathan
Vice President:	Vandana M Suresh Kumar Ratnani
General Secretary:	Priyanka A. Subramaniam
Treasurer:	Tew Chung Yeak, Brandon
Head of Clubs & Societies:	[Proxy] Lai Kai Bin
MUISS President:	S. M. Mohsin Ali
Activities Chairperson:	Tan Yu Shen, Franklin
Welfare Officers:	Shaun Prakesh Stanley
Wom*n's Officers:	Jasmine Ridwan Abdullah Gomez
School of Arts and Social Science Representatives:	Jaryl Phua Chong Ern Samantha Tan Mei Lynn
School of Business Representatives:	Pang Kai Teng Nur Addina Kharmizi
School of Engineering Representatives:	Terry Lee Loh Jun Mann
School of IT Representatives:	Nur Hidayah Binte Azhar Nelson Wong Wei Han
School of Science Representatives:	Jasvin Singh Cheema Soo Suen Tan, Florence
School of Medicine and Health Sciences' Representatives:	[Proxy] Raja Nahar Shah Chong Tze Lin





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School of Pharmacy  
Representatives:

[Proxy] Bu Min Yee  
Yap Wuan Shuen, Serene

### **Non-Voting Members**

Assistant Vice President:

Sharmila Lim Yen

Treasurer:

Michelle Lee Wai Lim

Wom\*n's Officer:

Hannah Reshma Jambunathan

Publicity Officer:

Charmaine Yeo Shern Li

Editors:

Samuel Goh  
Andrew Peter Lim  
See Pei Er, Tiffany  
Calvin Christopher Willims Fernandez

### **Absent (With Apology)**

Head of Clubs and Societies:

Cheong Wei Yang

School of Medicine and Health  
Sciences' Representative:

Woo Ejuin

School of Pharmacy  
Representative:

Sean Liew Jia Xen

### **Absent (Without Apology)**

Publicity Officer:

Shaun Tan Kien Seng

### **Meeting Chairperson**

Janesh Nathan

### **MUSA Advisor**

Mr. Zebba Chung



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### **Student Representatives**

Nafisa Mehrab – School of Business (MUISS Vice President)

Raja Nahar Shah – School of Arts and Social Sciences (Student)

Thian Yao Fu – School of Science (Student)

Bu Min Yee – School of Pharmacy (Student)

Samiul Khan – School of Business (Student)

Goh Si Qi – School of Information Technology (Student)

Kelly Lee Jia Yee – School of Business (Student)

Jaesivan – School of Engineering (Student)

Tharshini Batumalai – School of Business (Student)

Siemone Ng – School of Business (Student)

Ryan Tang – School of Business (Student)

Soh Zu Peng – School of Business (Student)

Nur Sharikul Huda – School of Science (Student)

Jovita Catherine Lewis – School of Science (Student)





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### 1. Acceptance of Apology and Proxy Letter

- 1.1. Cheong Wei Yang is unable to attend today's meeting as he has a hospital appointment back in his hometown Johor. He grants his voting right to Lai Kai Bin.
- 1.2. Woo Ejuin is unable to attend today's meeting as he has a meeting with his lecturer. He grants his voting right to Raja Nahar Shah.
- 1.3. Sean Liew Jia Xen is unable to attend today's meeting as he will be attending NLRC leadership training class. He grants his voting right to Bu Min Yee.

### 2. Motion #1: Acceptance of Apology and Proxy letter

**Accepted by: Andrew**

**Seconded by: Samantha**

### 3. Acceptance of 5<sup>th</sup> MSC Meeting Minutes

#### Motion #2: Acceptance of 5<sup>th</sup> MSC Meeting Minutes

**Accepted by: Jaryl**

**Seconded by: Jasvin**

### 4. 2017 Office Bearer's Report

#### 4.1 Vice President's Report

##### 4.1.1 Merchandise Sale 2017

- 4.1.1.1 The first merchandise sale for this semester was on week 1, 24<sup>th</sup> to 28<sup>th</sup> July from 10am to 3pm at the foyer.
- 4.1.1.2 The merchandises sold were varsity jackets (available in blue and maroon), bottles (available in blue and silver), and gym bags.
- 4.1.1.3 The most popular product was the varsity jackets.
- 4.1.1.4 In total, 579 varsity jackets, 114 bottles, and 24 gym bags were sold, thus generating a revenue of RM 40,185.
- 4.1.1.5 The response from students were great, and there were also staff members and alumni purchasing the jackets.
- 4.1.1.6 There were still some defective varsity jacket pieces (buttons falling off) and students have exchanged those pieces for good pieces.
- 4.1.1.7 Overall, the sales were better than expected and we would like to thank MUSA members and subcommittees who had helped out and supported the sales.

##### 4.1.2 TEDxMonashUniversityMalaysia

- 4.1.2.1 Theme: Perspectives beyond limits
- 4.1.2.2 Date: 26<sup>th</sup> August 2017 (week 5 Saturday)
- 4.1.2.3 Time: 9am to 5pm



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- 4.1.2.4 Venue: Audi 1
- 4.1.2.5 Targeted audience: 200
- 4.1.2.6 The organizing team consists of the VP department, School of Science representatives, School of IT representatives, School of Business representatives, School of Medicine and Health Sciences representatives, and the Editors.
- 4.1.2.7 List of organizing committees:

Licensee: Janesh Nathan

Curator: Vandana Ratnani

Executive Producer: Sharmila Lim

Event Manager: Florence Tan & Jasvin Cheema

Sponsors & Budget Manager: Ejuin Woo & Tze Lin

Designer: Nur Hidayah & Nelson Wong

Communications, Editorial & Marketing Director: Addina Kharmizi & Pang Kai Teng

Video & Production Lead: Samuel Goh, Andrew Peter Lim, Tiffany & Calvin

- 4.1.2.8 The floor questioned on the gender imbalance issues of the speakers, where VP's clarified that the number of speakers have been increased to reach a better balance.
- 4.1.2.9 The editors will be liaising with FMD for publicity of the event.
- 4.1.2.10 The floor questioned on the significant number of Monash-originated speakers, where the VP's stated that they were there to supervise and help out so that the first Monash Ted Talk would be smooth.
- 4.1.2.11 A discussion was carried out earlier that day and upon going through the list of speakers, in addition to realizing that some of the things were not fully prepared yet. Thus, it was agreed upon that the event will be postponed to the 7<sup>th</sup> of October.
- 4.1.2.12 Confirmed speaker list as of 28<sup>th</sup> July 2017:

No.	Speaker Name & Qualifications
1.	<b>Prof. Loredana</b> Founder & CEO of DressMe, Fashion Tech Boston Founder & Managing Partner MAYA, Fasgion Events Cluj-Napoca, Romania
2.	<b>Syed Saddiq</b> Asia's Best Debater at the Asian British Parliamentary debate tournament Highest scored English as a Second Language (ESL) debater in the history of the World Universities Debate Championship.
3.	<b>Kal Joffres</b> CEO Tandemic which is partnered with UNICEF to address social challenges. Participated in Purpose Economy Asia 100
4.	<b>Amarjit Singh</b> Certified Systems Engineer of Microsoft. Certified Bitcoin Professional (CBP) from C4 – one of the leading examination bodies in the world. Featured on The Edge.





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5.	<b>Dr Yeong Keng Yoon, Ken</b> Persada Kencana (Golden Pavilion Award) for Best Research Project (2015) Best Publishing Award (2011) MyBrain15 Scholarship, Ministry of Education Malaysia
6.	<b>Paul Jambunathan</b> Senior Lecturer with Jeffrey Cheah School of Medicine and Health Sciences. Consultant Clinical Psychologist with Sunway Medical Centre. Master in Applied Psychology. BA (Hons), UK.
7.	<b>Syed Azmi Alhabshi</b> Pharmacist during the day and social causes advocate by night. Organized Free Markets. Initiated Suspended Meals.
8.	<b>Nurul Izzah Anwar</b> Strong proponent of human and civil rights with a special interest in prisoners of conscience.
9.	<b>Jeshaiah Khor Zhen Syuen</b> Mechatronic Engineering graduate from Monash at the age of 18, about to commence PhD studies in August. Conducted a research on biomedical field, with a specific interest on postural control.
10.	<b>Joel Neoh</b> Head of Groupon Asia Pacific Listed as one of Asia's Top 10 young entrepreneurs
11.	<b>Teoh Wee Kiat</b> Founder of BurgerLab
12.	<b>Dr. George Lee Eng Geap</b> Current clinical Associate Professor of Surgery at Monash University Current Consultant Urological Surgeon from Gleneagles Intan Medical Centre, Kuala Lumpur

### 4.1.3 Banning any business relationship with HIREX

4.1.3.1 VPs of MUSA 2017 went through a lot of difficulties with Omar Khan and Usama.

4.1.3.2 There was a total of 7 delays in delivery of jackets.

4.1.3.3 HIREX has failed to adhere to the agreement signed.

4.1.3.4 Jackets delivered were not up to standard expected and the defected pieces had to be fixed.

4.1.3.5 800 jackets were supposed to be delivered but only received 727 jackets and some of them were defective as well.

4.1.3.6 HIREX was used by MUSA VPs 2015 & 2016, unfortunately they failed to provide fundamental customer service that should be expected.







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**Motion #3: For MSC to agree to not have any business relationship from henceforth with HIREX / Omar/ Usama**

**For: 15**

**Against: 0**

**Abstain: 6**

**Motion is carried.**

**Motion #4: MSC to accept Vice President's report**

**Accepted by: Jaryl**

**Seconded by: Shaun Stanley**

### **4.2 Club and Societies Report**

#### **4.2.1 C&S Week**

- 4.2.1.1 Total of 60 clubs had booths around the foyer as well as carpark area
- 4.2.1.2 Good response and amazing decorations despite last minute changes
- 4.2.1.3 Officially 53 clubs under C&S
- 4.2.1.4 4 more booths were set up for the houses
- 4.2.1.5 All official clubs set up their booths other than Basketball
- 4.2.1.6 Performances by Street Dance Club, Dance Fusion Club, Cheerleading Club, Music Club, Chamber Orchestra and Debate
- 4.2.1.7 Best club awards still to be decided

#### **4.2.2 2<sup>nd</sup> AGM**

- 4.2.2.1 Full attendance from all clubs
- 4.2.2.2 Great feedback from all clubs
- 4.2.2.3 Briefed them about the renovation and construction within campus
- 4.2.2.4 Informed new committees about the general guidelines and policies
- 4.2.2.5 Reiterate the rules and regulations to everyone

**Motion #5: MSC to accept Clubs & Societies' report**

**Accepted by: Andrew**

**Seconded by: Jaryl**



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### **4.3 President's Report**

#### **4.3.1 Circular by government for outdoor activities**

- 4.3.1.1 There has been a circular from the Ministry of Higher Education (MOHE) that due to certain instances, outdoor activities that involve river rafting, jungle trekking and etc. are to be put on hold until safety guidelines are determined and implemented.
- 4.3.1.2 MUSA departments and clubs are to adhere to these guidelines.
- 4.3.1.3 Further information will be disseminated when received.
- 4.3.1.4 The circular is issued as there is no definite guide on who is to be liable should there be any injuries of the students.
- 4.3.1.5 President emphasized that students were not allowed to leave by themselves amidst an outdoor event held by any department.

#### **4.3.2 Constraints of space**

- 4.3.2.1 All departments are to understand that due to the lack of space, there are severe problems with opening booths and hosting events.
- 4.3.2.2 Please note that we are working with the University to find the best way possible throughout the semester.

#### **4.3.3 Seat hogging campaign**

- 4.3.3.1 Library and Learning Commons (LLC) organized a seat hogging campaign during the SWOTVAC and exam period of Semester 1.
- 4.3.3.2 Received mix feelings from the student body through official emails and social media responses.
- 4.3.3.3 Welfare Officer had discussed with LLC on this matter and will elaborate further.

#### **4.3.4 MUSA website**

- 4.3.4.1 Publicity Officers initially wanted to set up a new website to serve as the MUSA website to reflect a more dynamic and trendy council.
- 4.3.4.2 Discussions were held with myself, the General Secretary and the Publicity Officers.
- 4.3.4.3 Decided to remain with the current official website but update it with the necessary amendments.
- 4.3.4.4 General Secretary will elaborate further.

#### **4.3.5 SWOT VAC tutorial rooms availability**

- 4.3.5.1 Increased capacity for students to study during SWOT VAC and exam periods for Semester 1 amounting to a total of 500 spaces.
- 4.3.5.2 The areas include:
  - 4.3.5.2.1 Building 9 (Level 3 & Level 4): 24/7
  - 4.3.5.2.2 Library extended area: 24/7
  - 4.3.5.2.3 Computer lab 9, 10, and 11: 8am-11pm
  - 4.3.5.2.4 Library: 8am-12am (Weekdays) & 10am-12pm (Weekends)
  - 4.3.5.2.5 Tutorial rooms (6401 & 6402): 8am-8pm (Weekdays)





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4.3.5.2.6 New building cafeteria: 8am-12am

4.3.5.3 Awaiting data from the Facilities Management Department (FMD) to determine if more spaces are required for Semester 2.

### **4.3.6 MUSA Elections and Constitution**

4.3.6.1 MUSA Constitution, MUISS Constitution, and C&S Constitution has been merged together.

4.3.6.2 The necessary amendments have been made and the new master MUSA Constitution has been disseminated to the MSC for consideration and feedback.

4.3.6.3 Besides that, the electoral process has begun as of Week 2.

4.3.6.4 All MUSA members and its subdivisions are to remain neutral throughout this period.

4.3.6.5 General Secretary will elaborate further on the Constitution and the Elections.

### **4.3.7 MUSA FORUM updates**

4.3.7.1 Conducted the first MUSA FORUM on the 12<sup>th</sup> of April 2017.

4.3.7.2 Feedback was collected and sent to the University and MUSA departments for deliberation.

4.3.7.3 Feedback from the University has been received.

4.3.7.4 I have discussed with the Editors and plan to create a video to communicate the updates to the student body via our social media platforms.

4.3.7.5 Shooting of the video is to commence on the 5<sup>th</sup> of August 2017.

4.3.7.6 The next MUSA FORUM will be organized after the updates of the last forum has been disseminated thoroughly among the student population.

### **4.3.8 Health and Wellness Week**

4.3.8.1 The School of Medicine and Health Sciences Representatives have proposed to organize a programme that advocates both physical and mental health.

4.3.8.2 The First Aiders Bureau also would like to organize a “Health Awareness Week”

4.3.8.3 Customarily, the Welfare Officers organize the Health and Wellness Week together with the University.

4.3.8.4 MUISS would also like to be part of the Health and Wellness Week.

4.3.8.5 The University has decided that there will be only one Health and Wellness Week but we are to incorporate all the ideas from the respective parties.

4.3.8.6 Meeting is to be set with Welfare Officer, School of Medicine and Health Sciences Representatives, First Aiders Bureau and MUISS to organize this as best as possible.

### **4.3.9 Human Library**



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4.3.9.1 The Human Library initiative is an initiative that has individuals represent their experiences (somewhat like a book).

4.3.9.2 A few books have been identified namely:

- Transgender
- Sentul boy
- Autism
- Celebrity
- The Homeless CEO
- Sexually Abused

4.3.9.3 These individuals will be invited to our campus to share their experiences on these topics.

4.3.9.4 Dates for this initiative is yet to be finalized.

### **4.3.10 MUSA Info Week**

4.3.10.1 MUSA Info Week is to allow students who are interested to run for the Annual Elections to be able to mingle and understand our job scopes better.

4.3.10.2 Components of the Info Week include:

- 7<sup>th</sup> till 10<sup>th</sup> specific timeslots will be determined for students to approach us regarding elections
- 7<sup>th</sup> and 10<sup>th</sup> will be at the foyer
- 8<sup>th</sup> and 9<sup>th</sup> will be at the MUSA offices
- giving out badges and cookies
- a board will be positioned to notify students on available positions for each ticket registered for the elections and updated on a daily basis by the EC.

4.3.10.3 Publicity Officers to elaborate further.

### **4.3.11 Suicide Prevention Day**

4.3.11.1 The Counselling department would like to organize the Suicide Prevention Day in light of the recent increase in suicide cases by young adults and students.

4.3.11.2 They would require assistance from MUSA to make it an interactive and exciting event to attract the students' interest.

4.3.11.3 Welfare Officer has been briefed and will elaborate further.

### **4.3.12 TEDxMonashUniversityMalaysia**

4.3.12.1 The Vice-President department together with the School Representatives (Business, Science, IT and Medicine) are involved in the first TEDx event on campus.

4.3.12.2 26<sup>th</sup> of August 2017

4.3.12.3 Require volunteers from the entire MUSA on that day for the many roles.

4.3.12.4 Coordination meeting with major campus departments i.e. Events Office, Security, ITS, FMD, Student Experience and etc. have been set for the 7<sup>th</sup> of August 2017.

4.3.12.5 Vice-Presidents' will elaborate further.



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### 4.3.13 Monash Billboard/Classified

- 4.3.13.1 The Monash University Postgraduate Association (MUPA) would like to explore the option of putting forward a collaborative effort to set up the first every Monash Malaysia billboard/classified.
- 4.3.13.2 Many students have a hard time selling or trading of their items particularly international students when they complete their studies and are planning to head back home.
- 4.3.13.3 There is no online website for Monash students that can sell their items to other Monash students.
- 4.3.13.4 Students can sell any myriad of items from books to cars and etc.
- 4.3.13.5 We will be replicating other models from other universities as a guideline for the billboard.
- 4.3.13.6 Meeting to discuss this initiative will be held during Week 3.

### 4.3.14 Update lists

- 4.3.14.1 An Excel sheet (update list) was disseminated to all MUSA departments on the 22<sup>nd</sup> of June 2017 to be completed with the events/initiatives, dates and updates respectively.
- 4.3.14.2 Another round of updates regarding the events will be required.
- 4.3.14.3 MUSA members need to adhere to the deadlines as these are required to be updated to the University during my weekly meetings.
- 4.3.14.4 Please make sure that all information is included for a detailed explanation.
- 4.3.14.5 If the event/initiative has been completed, put under the “Update 2” column, “completed”.
- 4.3.14.6 Deadline for the submission of the 2<sup>nd</sup> round of updates is the **14<sup>th</sup> of August 2017**.

### 4.3.15 Checklist

- 4.3.15.1 MUSA has been disregarded by the students with regards to our efforts in organizing events and initiatives and this has been a continuing problem every year as students feel that we make empty promises for their votes.
- 4.3.15.2 We **MUST** prove to the student population and to ourselves that we have done our best in fulfilling our promises.
- 4.3.15.3 Hence, our target should be accomplishing at least 80% of our promises if not more.
- 4.3.15.4 I would like everyone to send me the list of promises that were made during last year’s campaigning/elections.
- 4.3.15.5 This list will be printed out as a checklist and posted all over campus to track our progress.
- 4.3.15.6 This also includes new ideas, events or initiatives that we have put forward throughout Semester 1.
- 4.3.15.7 Deadline for submission of this checklist for all MUSA bodies is the **14<sup>th</sup> of August 2017**.

### Motion #6: MSC to accept President’s report



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Accepted by: Shaun Stanley

Seconded by: Jaryl

### 4.4 General Secretary's Report

#### 4.4.1 MUSA Annual Elections

##### 4.4.1.1 Protocols

- 4.4.1.1.1 Office bearers who are seen or found to be biased towards any candidates will receive warning letters.
- 4.4.1.1.2 Current office bearers who are planning to re-run who misuse their position and power to promote themselves or parties will receive warning letters.

##### 4.4.1.2 Election Commission and updates so far

- 4.4.1.2.1 Returning Officer – Ahmad Aniq (Nick)
- 4.4.1.2.2 Deputy Returning Officer – Areesha Ataullah
- 4.4.1.2.3 Assistant Returning Officers – Ruhielan Parameswaran / Dhriti Patel
- 4.4.1.2.4 Ticket Registration has closed as of today (4/8/17, 5pm). Election Commission will post the full list of registered tickets by Monday (7/8/17, 12pm).
- 4.4.1.2.5 **Briefing for the Annual Elections is on Monday 7<sup>th</sup> August, 5.30pm.** It will take place at **LT 6008**. Office bearers are cordially invited to the briefing. Please try to ensure at least one person per portfolio is there to attend and to answer any queries should there be any by the students.

#### 4.4.2 Questions for Policy Speech

- 4.4.2.1 Department and Division heads are to submit 4 questions per department/Division that they would like for the candidates to write and submit for the Election Guide as part of their Policy Speech.
- 4.4.2.2 This is due **MONDAY, 7<sup>th</sup> of AUGUST**.

#### 4.4.3 Email Motions

##### 4.4.3.1 Email Motions that were run over Winter Break

- 4.4.3.1.1 “To have the MSC approve the amendment to Clause 46 in the MUSA Constitution to state “All office bearers and members of the MUSA bodies elected at the annual elections to hold those positions from the following 1 January to 31 December, subject to sub clause 47(i).”



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**SPOILT: 6**

**FOR: 8**

**AGAINST: 6**

**ABSTAIN: 2**

**Motion is carried.**

- 4.4.3.1.2 “To have the MSC approve the appointing of the Subcommittees of the General Secretary department to fill in the remaining positions in the Election Commission.”

**SPOILT: 2**

**FOR: 11**

**AGAINST: 6**

**ABSTAIN: 4**

**Motion is carried.**

### **4.4.4 MUSA Constitution**

- 4.4.4.1 As per the email that was sent out on Saturday, 29<sup>th</sup> July with the newly merged and written Constitution, the General Secretary department would like to request the approval of the MSC of the MUSA Constitution.

**Motion #7: To accept the newly merged and written MUSA Constitution and to acknowledge the document as the official document of MUSA**

**For: 20**

**Against: 0**

**Abstain: 4**

**Motion is carried.**

### **4.4.5 Revoking the General Secretary voting right**

- 4.4.5.1 As the General Secretary is privy to election information, it is proposed that from henceforth, the General Secretary is to lose her voting right as a student at the MUSA Annual Elections.





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**Motion #8: To accept the proposal to revoke the voting right of the General Secretary as a student at the MUSA Annual Elections from henceforth.**

**For: 20**

**Against: 0**

**Abstain: 4**

**Motion is carried.**

### **4.4.6 Shared position running rules**

- 4.4.6.1 There must be two people running for a shared position. One person running will be disqualified.
- 4.4.6.2 Each shared position in MUSA only has one voting right, except for the School Reps where each of the Male and Female representative has a voting right each.
- 4.4.6.3 Should there be no one running for a shared position, immediate by-election would be run. However, if there is still no one running, one of the EXCO 's portfolio is to fill in the vacant position temporarily.
- 4.4.6.4 Should there be any resignation of an individual from a shared position, the other partner can opt to remain alone in the portfolio or steps down for a by-election if he/she were to appoint another partner.
- 4.4.6.5 Further solutions are to be discussed in another MSC.

**Motion #9: To accept the General Secretary's Report**

**Accepted by: Brandon**

**Seconded by: Charmaine**

## **4.5 Activities Report**

### **4.5.1 MUSA Day (July 2017)**

- 4.5.1.1 There were approximately 18 teams from 6 schools (Pharmacy has no intake in July) that participated in MUSA Day.
- 4.5.1.2 Many thanks to the departments for making and implementing their own station games.
- 4.5.1.3 The Top 5 Winners for this semester's MUSA Day was all from Engineering.

### **4.5.2 Orientation Week (July 2017)**

- 4.5.2.1 Department was heavily involved with Orientation Week.





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- 4.5.2.2 Decided to take over Celebrating Transitions and the Photo ID Session as it would smooth the transition for the newbies.

### **Motion #10: MSC to accept Activities report**

**Accepted by: Serene**

**Seconded by: Jasvin**

*Charmaine left at 7.41pm*

### **4.6 Welfare's Report**

#### **4.6.1 Lounge Updates**

4.6.1.1 Commencement of the MUSA lounge operations during the July intake session. (Lounge)

4.6.1.1.1 Received a lesser than average response but operations are running on a profit.

4.6.1.1.2 PS4 prices down to RM4/hr from RM6/hr

4.6.1.2 Beanbags for MUSA Lounge (Lounge)

4.6.1.2.1 In the process of acquiring

4.6.1.2.2 Please inform for bean bags

4.6.1.3 New Purchases for the MUSA Lounge (Lounge)

4.6.1.3.1 MUSA welfare has purchased the 3 pool tables in lounge. Once we have covered the cost of the tables, we plan to reduce the pool rates as they are too expensive currently.





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- 4.6.1.4 Water dispenser in the lounge ( Lounge )
  - 4.6.1.4.1 Water changed daily and ice added every afternoon
- 4.6.1.5 Lounge cleanup ( Lounge )
- 4.6.1.6 Massive spring cleaning of the lounge



### 4.6.2 Event Updates

- 4.6.2.1 MUSA WARS (Upcoming Event)
  - 4.6.2.1.1 To commence during the 12<sup>th</sup> of August 2017 with RM 12 registration fees.
  - 4.6.2.1.2 Items provided - Dryfit t-shirt, Lunch, Ice-cream, Prizes – cash vouchers
- 4.6.2.2 Gym Booth during orientation week (Event)
  - 4.6.2.2.1 Gather Feedback on new gym equipment, gave away free highlighter and hoodies as lucky draw prizes.





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### 4.6.2.3 Fifa Tournament (Upcoming Event)

4.6.2.3.1 Singles and doubles

4.6.2.3.2 To commence in week 3

4.6.2.3.3 Prizes:

4.6.2.3.3.1 Grand: Metal (gold) plate on wooden plaques mounted in MUSA Lounge – at the wooden area near entrance, PS4 credit hours, F&B: Domino's Pizza

### 4.6.2.4 WOould You Confess? (Upcoming Event)

4.6.2.4.1 To commence in week 4

4.6.2.4.2 Runs like a real-life 'Confessions' Page but with written poetic pieces onto post-its about their 'crush' - pinned to a soft board

4.6.2.4.3 TGV movie tickets to be given as prizes with popcorn vouchers as incentives

### 4.6.2.5 Ice-Cream Give away (Upcoming Event)

4.6.2.5.1 To commence in week 5

4.6.2.5.2 To be given out in front of the library and in the lounge

4.6.2.5.3 Chocolate-coated vanilla & Lime vanilla

### 4.6.2.6 Pool Tournament (Upcoming Event)

4.6.2.6.1 Singles and doubles

4.6.2.6.2 To commence in week 10

4.6.2.6.3 Prizes include grand: Metal (gold) plate on wooden plaques mounted in MUSA Lounge – at the wooden area near entrance, pool credit hours, cash vouchers

4.6.2.6.4 Registration fees:





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4.6.2.6.4.1 Singles – RM10

4.6.2.6.4.2 Doubles – RM16

4.6.2.6.5 F&B – Domino's pizza

4.6.2.7 Wellness week (Upcoming Event)

4.6.2.7.1 Date TBC ( Week 10 )

4.6.2.7.2 To liaise with school of Medicine & Health sciences

4.6.2.7.3 To liaise with First Aiders Bureau

4.6.2.7.4 Purpose: To inform

### 4.6.3 Initiative Updates

4.6.3.1 More Plug points in tutorial rooms (Welfare Initiative)

4.6.3.1.1 Discussed with FMD and they have agreed

4.6.3.2 Water Filter near the futsal and Basketball court (Welfare Initiative)

4.6.3.2.1 Discussed with FMD and they have agreed

4.6.3.3 MUSA Events Slide shows in lounge (Welfare Initiative)

4.6.3.3.1 Initiated with the assistance of the editors

4.6.3.4 New Food in The cafeteria (Welfare Initiative)

4.6.3.4.1 Food Services Committee would like to get more feedback.

4.6.3.4.2 Forms for food suggestion

4.6.3.4.3 New procedures of handling food and better cleaning guidelines

4.6.3.5 Library & Learning Committee (Welfare Initiative)

4.6.3.5.1 More effective matters of handling seat hogging.

### Motion #11: MSC to accept Welfare's report

Accepted by: Jaryl

Seconded by: Jasvin

### 4.7 Editors' Report

#### 4.7.1 Semester 1 MUSA MONGA distribution

4.7.1.1 Distributed 700 MONGAs in 20 minutes

4.7.1.2 Received an extra 50 copies from Network Press because they printed extra

4.7.1.3 Will avoid repeating same mistake this semester by implementing a pre-order system

4.7.1.4 Extra funds from other





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### Monash University Malaysia Confessions

7 hrs •

2223#

The monga this semester is fantastic! Articles were lovely to read and the pictures were on point. Great job editors. Can't wait to see what is in store for semester 2.. Now if only more copies were available for my friends who didn't manage to get a copy. Any chance of a reprint with more copies?



Sean Liew and 7 others



Like



Comment



Share



### Monash University Malaysia Confessions

7 hrs •

2226#

Just wanted to say, the newest issue of MONGA was awesome, enjoyed every bit of it. Keep up the good work editors!



Sean Liew and 2 others



Like



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### Monash University Malaysia Confessions

7 hrs • 🌐

2233#

I don't think anyone can criticise the musa editors anymore after monga. Kudos to the team for doing a great job with the magazine. Best of all so far.



Sean Liew and 2 others

1 Comment



Like



Comment



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#### 4.7.2 Group Photos for MONGA

- 4.7.2.1 Involving all departments (including subcomms) in MUSA, MUISS, and MUPA
- 4.7.2.2 Photoshoot session around Week 6
- 4.7.2.3 Opening out to all to help out the running parties
- 4.7.2.4 Please fill up the Event Coverage Form
- 4.7.2.5 Events after week 10 will not be covered as magazines would be sent to be printed in
- 4.7.2.6 MSC Minutes articles will be updated

#### **Motion #12: MSC to accept Editors' report**

**Accepted by: Samantha**

**Seconded by: Shaun Stanley**

#### **4.8 School of Engineering's Report**

##### **4.8.1 MetalTech Field Trip at PWTC**

- 4.8.1.1 27<sup>th</sup> May 2017, 9.00am – 3.00pm (Week 12, Saturday)
- 4.8.1.2 15 attended the event
- 4.8.1.3 We depart Monash on time as everyone was early for registration
- 4.8.1.4 We collected our visitor tags in PWTC upon registration without much delays, we took a group photo and explored our separated ways
- 4.8.1.5 We were amazed by the cutting edge technology that are on display



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- 4.8.1.6 Many of us had the opportunity to ask questions and gain useful information on many companies that might be our future workplace and internship placement
- 4.8.1.7 All and all, the students enjoyed themselves and gained some valuable knowledge and inspiration



### **Motion #13: MSC to accept School of Engineering's report**

**Accepted by: Serene**

**Seconded by: Nelson**

*Addina left at 8.08pm*

### **4.9. School of IT**

#### **4.9.1 Company Trip to Configura Pacific Sdn. Bhd.**

- 4.9.1.1 A trip to Configura Pacific along with our School of IT students (23 pax)
- 4.9.1.2 Configura is one of our IBL (Internship Based Learning) companies therefore it is great for students to have an insight of what Configura offers
- 4.9.1.3 Trip went well and we spent roughly 3 hours there



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### 4.9.2. School of IT T-Shirt Design Competition

- 4.9.2.1 Decided to redesign to give other students more opportunities
- 4.9.2.2 Open to all schools
- 4.9.2.3 Winner will be given free t-shirt and RM150 voucher
- 4.9.3 Dota 2 T-Shirt Design Competition
  - 4.9.3.1 T-shirt is used for the annual Dota 2 Competition
  - 4.9.3.2 Open to all schools
  - 4.9.3.3 Winner will be given free t-shirt and RM150 voucher



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### **Motion #14: MSC to accept School of IT's report**

**Accepted by: Jaryl**

**Seconded by: Terry**

#### **4.10 School of Pharmacy's Report**

##### **4.10.1 School of Pharmacy T-shirt Sales**

- 4.10.1.1 The t-shirt designing competition was held from 11<sup>th</sup> of March to 29<sup>th</sup> of March 2017.
- 4.10.1.2 Best design was voted by students and pre-orders were made at RM 16 per piece.
- 4.10.1.3 There were a total of 422 orders of t-shirts.
- 4.10.1.4 Distribution of t-shirts was held for two days (23<sup>rd</sup> & 24<sup>th</sup> May 2017) at MUSA office discussion room.
- 4.10.1.5 The event was a success as there were more students who ordered the shirts than stipulated.

##### **4.10.2 School of Pharmacy Camp**

- 4.10.2.1 Held on the 19<sup>th</sup> of June to 21<sup>st</sup> of June 2017 at SUFES campsite, Tapah, Perak.
- 4.10.2.2 The place was chosen because of its clean accommodation and strategic location.
- 4.10.2.3 A fee of RM90 was collected from the campers and RM80 collected from the committee members who were involved in this camp.



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- 4.10.2.4 The targeted number of participants was 120 but there were only a total of 106 students who participated including the committee members.
- 4.10.2.5 The 3-days camp ran quite smoothly and students have given good feedback on the transportation by bus and accommodation of the campsite.
- 4.10.2.6 The campers liked the design of our lanyard and enjoyed the interesting concept of our games that were handled by the activities team.
- 4.10.2.7 Some students encountered minor injuries from one of the activity, river trotting and were treated immediately but overall, everyone enjoyed their time there.

### **Motion #15: MSC to accept School of Pharmacy's report**

**Accepted by: Andrew**

**Seconded by: Shaun Stanley**

## **4.11 School of Science's Report**

### **4.11.1 School of Science Cookie Giveaway**

- 4.11.2 Famous Amos cookies were given to students who completed their SETU evaluations.
- 4.11.3 Our target number was 240 students. 205 packets of cookies were given away, while the remaining 35 packets of cookies were given back to the staff of the School of Science.
- 4.11.4 The cost was RM2.15 per packet, and we purchased 240 packets. The money was provided by the School of Science.
- 4.11.5 Comments provided by students included their preference for Subway cookies instead of Famous Amos.







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*School of Science*  
**COOKIE  
GIVEAWAY**

COMPLETE YOUR SETU EVALUATIONS!

We're giving away free Famous Amos cookies! ♦♦

Just show us proof that you've completed your SETU evaluations for all units undertaken this session, and you'll get a free bag of cookies from us!

**Date: 23rd & 24th May 2017**

For any enquiries, please email us at:  
[musa.fac.sci@monash.edu](mailto:musa.fac.sci@monash.edu)  
We'll be happy to help!



**Motion #16: MSC to accept School of Science's report**

**Accepted by: Franklin**

**Seconded by: Jaryl**

***Meeting adjourned at 8.14pm***

Prepared by

Priyanka A. Subramaniam

General Secretary

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